

September 25, 2012

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Sheldon Butzke. Members present: Ron Scharffenberg, Marc Dick, Ralph Dybdahl, Bill Smith.

Chairman Butzke led the Pledge of Allegiance.

Chairman Butzke called for approval of the Agenda. Motion made by Smith to approve the Agenda. Second Dybdahl and motion carried.

The minutes from the September 11th meeting were sent to Board members for review prior to publication. Chairman Butzke called for a motion approving same. Motion made by Smith to approve the minutes for publication. Second Dick and motion carried.

Alicia Reif, 4-H Youth Advisor, met with the Commission to request hiring a part-time office secretary for two (2) days per week. Reif has talked with Carol Lauer, Treasurer, about sharing an employee between their two offices. Annette VanEmmerik is interested in the two days which will make her a full-time employee. Motion made by Dick to offer full-time status to Annette VanEmmerik effective January 2013 working between the Treasurer and Extension Offices on a six (6) month trial basis. Second Scharffenberg and motion carried.

In other business, Smith informed the group about the SDSU Extension presentation during the County Convention held in Sioux Falls. Several issues talked about included auditing 4-H Clubs because of prior embezzlements and 4-H Clubs obtaining their own identification numbers, not using the County's.

Discussion was also held regarding the purchase of a speaker and microphone system and stands which may be used by any county office and during Achievement Days with the Fair Board and County sharing the cost 50/50. Reif presented an estimate from Jensen Audiovisual, \$1766.62. No action taken at this time. Reif was asked to check with other vendors.

Mic Kreutzfeldt, Hwy Supt, and the Board discussed the equipment plan to purchase an equipment trailer. Time was spent reviewing listings of county bridges by age and by sufficiency rating. McCook County bridges average 41.8 years of age with 13 more than 80 years old, mostly on County routes. Kreutzfeldt reported that cuts are coming in the Federal Bridge programs, bridges programed today would not be built until 2023 at the earliest. Kreutzfeldt also noted that license plate fee increases and the STP Fund swap have been misused by some counties threatening continuation of each. Lehrman Lake Outlet restoration project has been inspected by US F&W Service and the County is making adjustments.

Motion made by Dick to convene as Drainage Commission. Second Smith and motion carried.

Mic Kreutzfeldt, Drainage Administrator, presented 2 drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them: D12-051 applicant Steven Winberg, legal description NW4 Ex Lot H-1 & H-2 1-104-55 and D12-053 applicant Steve Peterson, legal description NE4 1-105-55.

The Board reconvened as Board of County Commissioners.

Keith Aden, VSO, updated the Commission on a VSO Conference recently held in Pierre; need to have conversation with our Legislators about funding for County VSO programs.

At 10:30 a.m. the Commission continued review of the proposed 2013 Provisional Budget. Laurie Schwans, Register of Deeds, Carol Lauer, Treasurer, and Mark Norris, Sheriff, were present. Auditor Sherman presented a letter from the Town of Spencer informing the Board that the Council voted to cut the hours of contract law enforcement from ten (10) down to five (5) hours per week. This will be effective January 2013. The \$7038.90 proposal from Harland Technology for network administration services was discussed. Auditor Sherman noted that in 2010, 2011 and 2012 a total of \$1513.00 was spent for computer services and \$1359 was paid (to Harland Technology) in 2012 for the annual maintenance agreement for the server. Motion made by Smith to reject the proposal from Harland Technology. Second Dick and motion carried.

At this time, the agenda moved forward and the Commissioners will come back to the 2013 Provisional Budget.

Roger Gerlach, States Attorney, Tracy Hofer, Dir of Equalization, and Laurie Schwans, Register of Deeds, met with the Commission to discuss a request for the county's GIS mapping data from Digital Map Products a company located in California. Director Hofer noted that the County owns the GIS layer which contains public information but the GIS layer is proprietary, not public. The public information is available on the County website and there are several subscription options for individuals/companies who would like to subscribe to it. Following discussion and recommendation from States Attorney Gerlach, the Commissioners denied the request to

provide the County's GIS layer. Auditor Sherman will contact Digital Map Products informing them that they can subscribe to the website to obtain the public records information that is available.

Motion made by Scharffenberg to convene as Planning Commission. Second Dick and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Motion made by Scharffenberg to approve Plat of Tract 1 and Tract 2 of Glanzer;s Addition in the North Half of the Southeast Quarter of Section 26, Township 101 North, Range 56 West of the 5TH Principal Meridian, McCook County, South Dakota. Second Smith and motion carried.

The Board reconvened as Board of County Commissioners.

Review and discussion of the 2013 Provisional Budget continued. Laurie Schwans, Register of Deeds, and Carol Lauer, Treasurer, joined the meeting. Following further discussion, the following changes were made to the 2013 Provisional Budget: Expenditures: Auditor +\$250; Treasurer +\$2,950; States Attorney +\$22,120; Government Building +\$100,000; Director of Equalization +\$450; Register of Deeds -\$15,080; GIS +\$2,000; Library +\$28,745; Extension +\$12,025. Revenues: decrease law enforcement contract revenue -\$8,060 (charges for goods & services). Increase cash balance applied +\$169,706. Motion was made by Dybdahl, second Scharffenberg, and carried to make the noted changes and adopt the 2013 Provisional Budget as the 2013 Annual Budget with adoption of the following resolution:

RESOLUTION 2012-04

ANNUAL BUDGET FOR MCCOOK COUNTY, SD
For the Year January 1, 2013 to December 31, 2013

ADOPTION OF ANNUAL BUDGET FOR McCook County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.

NOW THEREFORE BE IT RESOLVED, that such Provisional Budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATIONS AND EXPENDITURES FOR McCook County, South Dakota, and all its institutions and agencies for calendar year beginning January 1, 2013 and ending December 31, 2013 and the same is hereby approved and adopted by the Board of County Commissioners of McCook County, South Dakota, this 25th day of September, 2012.

The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, McCook County, South Dakota.

The accompanying taxes are levied by McCook County for the year January 1, 2013 through December 31, 2013.

Total Taxies Levied by County:	\$3,187,016
County Levy:	4.935/thousand

BOARD OF COUNTY COMMISSIONERS OF McCook County, South Dakota

_____ Chairman
_____ Commissioner
_____ Commissioner
_____ Commissioner
_____ Commissioner

ATTEST: _____ County Auditor

Auditor Sherman, Mariann Oyen, Benefits Specialist, and the Commission reviewed Care of Poor cases. One Notice of Hospitalization was received from Sanford Medical Center. An Application for County Assistance was approved in part for a hospital claim but utilities and rent were denied because the individual has not pursued other programs. An offer to settle a county aid lien in the amount of \$11,706.26 with payment of \$500.00 and balance forgiven was rejected; Case File 2009-43.

The August 14th minutes and the August Financial Statement of the Hanson-McCook Regional Library were noted and filed.

Auditor Sherman presented a Master Agreement for Licensed Software, Hardware and Services from Manatron Inc for signature, explaining that the agreement signed on 8/21/12 was a Schedules for Master Agreement and Manatron is requesting that this agreement be signed also. Chairman Butzke signed the Master Agreement.

Auditor Sherman reported that parcel 06.18.3001 that was noted as tax deed property will not be offered for sale because not all interested parties received notification of the delinquent taxes and taking of tax deed property.

Motion made by Dybdahl, second by Smith, and carried, to pay claims:

GENERAL FUND: Salary by Department: Bi-Weekly: 9/16/12: Commissioners 1269.25; Auditor 2486.65; Treasurer 2874.83; States Attorney 2280.80; Custodian 1023.65; Director of Equalization 3115.07; Register of Deeds 2486.65; VSO 320.32; Sheriff 5434.80; Contracted Law Enforcement 3734.61; Care of Poor 115.38; Community Health Nurse Secretary 1083.92; Weed Dept 460.63; Drainage 307.69; Planning & Zoning 192.31. Director of IRS, county share of FICA 1516.07, Medicare 354.58; SD Retirement System, county share of retirement contribution 1668.98;

Wellmark Blue Cross/Blue Shield, county share of health insurance contribution 3222.16.
A & B Business, monthly copier contract, 25.00; Avera Medical Group Midwest, mental health services, 30.91; Avera University Psychiatry, mental health services, 394.59; Bertsch Law Office, court appt attorney for Emmanuel Rulford, 228.81; Best Western Ramkota-Pierre, lodging Assessor school, 385.00; Brown & Saenger, voter acknowledgement cards, 29.68; Davison County Jail, August jail services, 4275.00; Federal High Risk Pool, health insurance premium, 689.00; Fink Law Office, court appt attorney for juvenile, 56.15, for juvenile, 236.18, for juvenile, 398.66; for Robert Becker, 301.65, for Thomas Battles Jr., 227.50, for Shaun Rhum, 687.21, for John McDonald, 286.60, for Justin D Parry, 128.07; Greater McCook Development Alliance, 3rd qtr appropriation, 5000.00; Matthew Bender & Co, law book supplements, 70.89; McLeod's Printing, 3000 laser checks, 279.41; MidAmerican Energy, utilities, 44.88; Minnehaha Co Treasurer, August jail services, 401.00; Noll Collection Service, lien collection fee, 278.85; Peterson, Stuart, Rumpca, court appt attorney for Annaka Haynes, 3260.23; Alicia Reif, cell phone expense, 30.00; Laurie Schwans, convention mileage, 30.71, mileage/supplies for town photos, 28.80; Geralyn Sherman, convention mileage, 61.79; Verizon Wireless, cell phone service, 83.00; Walter's Funeral Home, care of poor, 2000.00.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly: 9/16/12: Hwy Dept 15504.55; Director of IRS, county share of FICA 863.91, Medicare 202.05; SD Retirement System, county share of retirement contribution 930.30; Wellmark Blue Cross/Blue Shield, county share of health insurance contribution 1452.01. Detco, supplies, 374.26; James River Equipment, parts, 61.06; MidAmerican Energy, utilities,

23.97; Northwestern Energy, utilities, 10.00; SDPAA, insurance Freightliner truck & box, 325.00.

911 EMERGENCY FUND: CenturyLink, 911 telephone service, 272.38; Sioux Falls Two Way Radio, repeater parts & labor, 7016.59.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Salary: 9/16/12: EDS Director 1144.15; Director of IRS, county share of FICA, 63.00, Medicare, 14.73; SD Retirement System, county share of retirement contribution, 68.65; Wellmark Blue Cross/Blue Shield, county share of health insurance contribution, 206.94. Sioux Falls Two-Way Radio, radio programming, 325.00.

24/7 SOBRIETY FUND: Bi-Weekly Salary: 9/16/12: Sheriff Secretary/Dispatcher 96.15; Director of IRS, county share of FICA 5.59, Medicare 1.31; SD Retirement System, county share of retirement contribution 5.77.

Motion made by Scharffenberg to approve a \$50,200.00 Cash Transfer from General Fund as follows: Rd & Bridge Fund \$50,000.00 and 24/7 Fund \$200.00. Second Dick and motion carried.

The meeting adjourned subject to call.

Dated this 25th day of September, 2012.

Butzke _____ Sheldon

County Commission Chairman, McCook

ATTEST:

Geralyn Sherman _____
Auditor, McCook County